

For Office Use

(To be filled by Branch)

- Name, customer ID and Account number are found in order.
- Signature of the account holder verified and found in order.
- Documents are verified from original and taken on record as per requirement.
- Latest KYC documents are on record.
- No other customer ID exists in the system for this customer.
- Request approved.
- Rejected, reasons for rejection _____

If approved –

Form received by

Action completed by

Name : _____

Name : _____

Signature : _____

Signature : _____

Date :

D	D	M	M	Y	Y	Y	Y
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Date :

D	D	M	M	Y	Y	Y	Y
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